

**Township of Winslow
Planning & Zoning
125 S. Route 73
Winslow Township, NJ 08037
Phone: (609) 567-0700
Fax: (609) 567-6340**

PRELIMINARY & FINAL MAJOR SUBDIVISION APPLICATION

FOR OFFICIAL USE ONLY

Application Filed: _____
Fees Paid: _____
Escrow Account #: _____

SECTION I: TYPE OF APPLICATION & VARIANCE REQUIREMENT

Major-Preliminary _____ Major-Final _____

Please note that a Preliminary & Final Major Subdivision may not be filed simultaneously

Is a Variance required for this application? Yes _____ No _____

If yes, complete separate Variance Application.

SECTION II. GENERAL INFORMATION

A. Applicant:

Name: _____

Address: _____

Telephone#: _____

B. The Applicant is a: Corporation _____

Partnership _____ Individual(s) _____

Other (Please specify) _____

C. If the Applicant is a corporation or a partnership, please attach a list of the names and addresses of persons having 10% interest or more in the corporation or partnership. _____

D. The relationship of the applicant to the property in question is:
Owner _____ Lessee _____
Purchaser under contract _____ Other (please specify) _____

E. Owner:
Name: _____
Address: _____

Telephone Number: _____

F. Engineer / Surveyor:
Name: _____
Address: _____

Telephone Number: _____

G. Attorney:
Name: _____
Address: _____

Telephone Number: _____

SECTION III: INFORMATION REGARDING THE PROPERTY

A. The street address of the property is: _____
B. The location of the property is approximately _____
feet from the intersection of _____
and _____

C. The block number(s) is _____; the lot number(s) is _____

D. Use of property:

Existing Use: _____

Proposed Use: _____

E. The zone in which the property is located is _____
(The Zoning Office can help determine this information).

F. Acreage of entire tract to be subdivided _____

G. Number of lots proposed _____

H. Is the subject property located on a County Road? Yes _____ No _____

is the subject property located on a State Road? Yes _____ No _____

or within 200 feet of a Municipal Boundary? Yes _____ No _____

I. Was the property subject to a prior subdivision? Yes _____ No _____

(If so, list dates of prior subdivisions and attach Resolutions or Minutes)

J. Number of lots created on tract prior to this application _____

K. Are there any existing or proposed deed restrictions, easements, right-of-way or other dedication? Yes _____ No _____ (If yes, attach a copy)

L. Improvements: List all proposed on site utility and off-tract improvements.

M. Plat submission: List maps and other exhibits accompanying this application.

SECTION IV: SUBMISSION REQUIREMENTS & FEES

Attached hereto and made a part of this application, I have submitted the following along with the appropriate fees.

1.) **Form Submissions and other Information:**

- a.) Affidavit of Ownership
- b.) Tax & Assessment Payment Report
- c.) Block & Lot Assignment Form
 - Submit original form and certified receipt (see below) with the application.
 - By certified mail submit (3) three full size development plans of the subdivision to the Assessor's Office with a copy of the Block & Lot Assignment Form to:
Tax Assessors Office
402 Tansboro Road
Berlin, NJ 08009
- d.) Sewer Moratorium Notification
- e.) Land Development Check List (Make sure the Check List you are using is Version #2, which is stated in the lower left hand corner)
- f.) Sample of Newspaper Advertisement (See #7a. of Major Subdivision Application Instructions)
- g.) Sample Notice to Property Owners (See #7b. of Major Subdivision Application Instructions)
- h.) Affidavit of Service Notice (See #7c. of Major Subdivision Application Instructions)
- i.) Escrow Agreement
- j.) Form W-9 (Request for Taxpayer Identification Number & Certification)
- k.) Camden County Planning Board Application
- l.) Certificate of Filing from the Pinelands Commission (Needed if property is zoned within a Pinelands District)
- m.) Two (2) Storm Water Calculation Plans
- n.) Three (3) Traffic Reports
- o.) Corporate Disclosure (when applicant is not an individual)
- p.) Current title report (including protective covenants or deed restrictions applying to the property) that is less than one year old at the time of application submission.
- q.) List of requested checklist waivers (including justification for each waiver request).
- r.) List of requested bulk variances from the Township's ordinance (including justification for each variance request).
- s.) List of requested design waivers from the Township's ordinance (including justification for each waiver request).
- t.) List of requested variances, waivers and de minimus exceptions from the NJRSIS (for residential projects only).
- u.) List of all agencies having jurisdiction over the project and a status of application/permit.
- v.) Developer's Agreement acknowledgement form.

2.) **Plan Submissions:**

- a.) Eight (8) **Full Sets of Plans** to be distributed as follows:
 - Seven (7) Full Sets submitted to Planning & Zoning Office
 - One (1) Full Set sent by certified mail to:

**Winslow Township Fire Marshall
9 Cedar Brook Road
Sicklerville, NJ 08081
Attn: Michael Scardino, Fire Marshall

**As proof of mailing, please provide the postmarked certified receipt to the

Planning and Zoning Board Office at the time of filing.

- b.) Two (2) **Full Size Development Plans** of the subdivision sent by certified mail and to be distributed as follows:

**Winslow Township Police Department
125 South Route 73
Braddock, NJ 08037
Attn: Sgt. Iuliucci

**Winslow Township Board of Education
200 Cooper Folly Road
Atco, NJ 08004
Attn: Superintendent of Schools

**As proof of mailing, please provide the postmarked certified receipt to the Planning and Zoning Board Office at the time of filing.

- c.) Sixteen (16) copies (11" x 17") of the overall development plan of the subdivision (just one sheet).

3.) **Fee Submissions:**

Preliminary Major Subdivision:

Application Fee: \$750.00 (9 lots or less)
\$1,000.00 (10 lots or more)
Escrow Fee: \$3,000.00 plus \$350.00 per lot

Final Major Subdivision:

Application Fee: \$500.00 (9 lots or less)
\$750.00 (10 lots or more)
Escrow Fee \$1,000.00 + \$150.00 per lot

SECTION IV: AUTHORIZATION AND VERIFICATION

I certify the statements and information contained in this application are true.

Date

Applicant

I authorize the applicant to submit this application and proceed approval.

Date

Owner

REVISED: 1/16/09

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