

TOWNSHIP OF WINSLOW
PLANNING & ZONING
125 SOUTH ROUTE 73
WINSLOW TOWNSHIP, NJ 08037-9422

SITE PLAN APPLICATION

FOR OFFICIAL USE ONLY

APPLICATION FILED: _____

FEE PAID: _____

ESCROW ACCOUNT #: _____

SECTION I: TYPE OF APPLICATION & VARIANCE REQUIREMENT

Minor-Preliminary _____ Minor-Final _____

**Major-Preliminary _____ ** Major-Final _____

Please note that a **Preliminary & Final Major Site Plan may not be filed simultaneously**

Is a Variance required for this application? Yes _____ No _____

If yes, complete separate Variance Application.

SECTION II: GENERAL INFORMATION

A. Applicant:

Name: _____

Address: _____

Telephone Number: _____

B. The Applicant is a: Corporation _____

Partnership _____ Individual(s) _____

Other (Please specify) _____

C. If the Applicant is a corporation or a partnership, please attach a list of the names and addresses of persons having a 10% interest or more in the corporation or partnership _____

D. The relationship of the Applicant to the property in question is: Owner _____
Lessee _____ Purchaser Under Contract _____ Other (Please Specify) _____

E. Owner:
Name: _____
Address: _____

Telephone Number: _____

F. Engineer/Surveyor:
Name: _____
Address: _____

Telephone Number: _____

G. Attorney:
Name: _____
Address: _____

Telephone Number: _____

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SECTION III: INFORMATION REGARDING THE PROPERTY

A. The street address of the property is: _____

B. The location of the property is approximately _____
Feet from the intersection of _____ and _____

- C. The Block number(s) is _____ Lot number(s) _____
- D. Use of property: Existing use _____
Proposed use _____
- E. The zone in which the property is located is _____
(The Zoning Office can help determine this information)
- F. Acreage of the entire site is _____
- G. Is the subject property located on a County Road? Yes _____ No _____
Is the subject property located on a State Road? Yes _____ No _____; or
within 200 feet of a Municipal Boundary? Yes _____ No _____
- H. The type of proposal is: New Structure _____ Expanded Area _____
Improved Parking Area _____ Alteration to Structure _____
Expansion to Structure _____ Change of Use _____ or
Sign _____
- I. The name of the business or activity (if any) _____

- J. Are there deed restrictions that apply or are contemplated?
Yes _____ No _____ (If yes, attach a copy)
- K. Improvements: List all proposed on site utility and off-tract improvements.

- L. Plat submission: List maps and other exhibits accompanying this application.

SECTION IV: SUBMISSION REQUIREMENTS & FEES

Attached hereto and made a part of this application, I have submitted the following along with the appropriate fees.

1.) **Form Submissions and other Information:**

- a.) Affidavit of Ownership
- b.) Tax & Assessment Payment Report
- c.) Block & Lot Assignment Form
 - Submit original form and certified receipt (see below) with the application.
 - By certified mail submit (3) three full size development plans of the subdivision to the Assessor's Office with a copy of the Block & Lot Assignment Form to:
Tax Assessors Office
402 Tansboro Road
Berlin, NJ 08009
- d.) Sewer Moratorium Notification
- e.) Land Development Check List (Make sure the Check List you are using is Version #2, which is stated in the lower left hand corner)
- f.) Sample of Newspaper Advertisement (See #7a. of Site Plan Application Instructions)
- g.) Sample Notice to Property Owners (See #7b. of Site Plan Application Instructions)
- h.) Affidavit of Service Notice (See #7c. of Site Plan Application Instructions)
- i.) Escrow Agreement
- j.) Form W-9 (Request for Taxpayer Identification Number & Certification)
- k.) Tax Abatement Notice
- l.) Construction Official Form
- m.) Camden County Planning Board Application
- n.) Certificate of Filing from the Pinelands Commission (Needed if property is zoned within a Pinelands District)
- o.) Two (2) Storm Water Calculation Plans
- p.) Three (3) Traffic Reports
- q.) Corporate Disclosure (when applicant is not an individual)
- r.) Current title report (including protective covenants or deed restrictions applying to the property) that is less than one year old at the time of application submission.
- s.) List of requested checklist waivers (including justification for each waiver request).
- t.) List of requested bulk variances from the Township's ordinance (including justification for each variance request).
- u.) List of requested design waivers from the Township's ordinance (including justification for each waiver request).
- v.) List of requested variances, waivers and de minimus exceptions from the NJRSIS (for residential projects only).
- w.) List of all agencies having jurisdiction over the project and a status of application/permit.
- x.) Developer's Agreement acknowledgement form.

2.) **Plan Submissions:**

- a.) Eight (8) **Full Sets of Plans** to be distributed as follows:
 - Seven (7) Full Sets submitted to Planning & Zoning Office
 - One (1) Full Set sent by certified mail to:

**Winslow Township Fire Marshall

9 Cedar Brook Road
Sicklerville, NJ 08081
Attn: Michael Scardino, Fire Marshall

**As proof of mailing, please provide the postmarked certified receipt to the Planning and Zoning Board Office at the time of filing.

- b.) Two (2) **Full Size Development Plans** of the subdivision sent by certified mail and to be distributed as follows:

**Winslow Township Police Department
125 South Route 73
Braddock, NJ 08037
Attn: Sgt. Iulucci

**Winslow Township Board of Education
200 Cooper Folly Road
Atco, NJ 08004
Attn: Superintendent of Schools

**As proof of mailing, please provide the postmarked certified receipt to the Planning and Zoning Board Office at the time of filing.

- c.) Sixteen (16) copies (11" x 17") of the overall development plan of the subdivision (just one sheet).

3.) **Fee Schedule:**

Preliminary Minor Site Plan:

Application Fee: \$300.00
Initial Escrow Fee: \$3,500.00 - minimum

(\$500.00 per acre or fraction thereof which is the subject of the site plan or affected by the site plan submitted for review, with a minimum of \$3,500.00)

Final Minor Site Plan:

Application Fee: \$300.00
Initial Escrow Fee: \$1,500.00 – minimum

(\$250.00 per acre or fraction thereof which is the subject of the site plan or affected by the site plan submitted for review, with a minimum of \$1,500.00)

Preliminary Major Site Plan:

Application Fee: \$750.00
Initial Escrow Fee: \$7,000.00 - minimum

(\$750.00 per acre or fraction thereof which is the subject of the site plan or affected by the site plan submitted for review, with a minimum of \$7,000.00)

Final Major Site Plan:

Application Fee: \$750.00
Initial Escrow Fee \$3,000.00- minimum

(\$500.00 per acre or fraction thereof which is the subject of the site plan or affected by the site plan submitted for review, with a minimum of \$3,000.00)

Amended or Resubmitted Minor Site Plan:

Application Fee: \$100.00
Initial Escrow Fee: 25% of the original escrow amount

Amended or Resubmitted Major Site Plan:

Application Fee: \$250.00
Initial Escrow Fee: originally required escrow deposit

SECTION V : AUTHORIZATION AND VERIFICATION

I CERTIFY THE STATEMENTS AND INFORMATION CONTAINED IN
THIS APPLICATION ARE TRUE.

DATE

APPLICANT

DATE

OWNER'S SIGNATURE