

New Way to Pay...

We are excited to announce that residents have the opportunity to opt into Auto-Pay for online payments using your preferred method of payment. This feature is available for settling both your tax and utility balances. **PLEASE NOTE:** There are fees associated with paying your bill online. If you pay by ACH or e-check, there is a \$1.95 convenience fee. The fee for debit and credit card payments will be approximately 2.95% of your total payment.

How it works...

1. Head to www.winslowtownship.com, under the Departments tab click on Tax Collections, click [Pay Online](#), then click on New Users: Click Here to Register.
2. You must be registered in Account Enrollment.
3. Click on "Opt into Auto Pay" in your account and follow prompts.

Once enrolled:

1. Residents will receive an email at least one week prior to the payment being processed on XX/XX/XXXX. Email will contain a CONFIRMATION #.
2. On said date, the payment will be for the total current balance and will be deducted from your selected method of payment.
3. Based on timing, if a resident signed up after the schedule is defined, they may not be included in the first run directly after registering. It is the resident's responsibility to check your account balance online and personal statements to ensure the payment was successful.

Cancelling a scheduled payment:

1. The notice will go out a week in advance to allow the resident time to act and make any changes or cancellation if necessary for whatever reason.
 - a. If you want to cancel autopay for a single time, you will need to forward via email the CONFIRMATION # send an email along with a statement saying you wish to cancel the upcoming autopay at least 2 days before it is scheduled to be processed: Emails should be sent to collections@winslowtownship.com
 - b. To cancel autopay entirely, residents will have to opt out in their account enrollment.

We are always available and willing to help during business hours. Stop by or give us a call!

609-567-0700 option 3