

TOWNSHIP OF WINSLOW
DEPARTMENT OF MUNICIPAL UTILITIES
FINAL READ REQUEST
utilities@winslowtownship.com

TELEPHONE: 609-567-0700 ext. 6003

SECTION #1

(TO BE COMPLETED BY TITLE COMPANY)

PLEASE PRINT CLEARLY! THE FAX NUMBER THAT YOU PLACE ON THIS FORM WILL BE THE FAX NUMBER THAT THIS REQUEST WILL BE RETURNED TO WHEN COMPLETED. **PLEASE ALLOW AT LEAST 3 TO 4 BUSINESS DAYS FOR ALL REQUESTS.** IF A FINAL IS REQUESTED THE DAY BEFORE OR THE DAY OF SETTLEMENT A FINAL IS NOT GUARANTEED.

DATE OF REQUEST: _____ / _____ /20_____

TITLE COMPANY: _____ **TELEPHONE #** () _____ - _____

ADDRESS: _____ **FAX#** () _____ - _____

E-MAIL ADDRESS: _____

YOUR FILE NUMBER: _____

REQUESTED BY: _____ **SETTLEMENT DATE:** _____

WINSLOW LOCATION: _____ **SELLER'S NAME:** _____

BLOCK: _____ **LOT:** _____ **BUYER'S NAME:** _____

ACCOUNT NO. _____

NEW CONSTRUCTION YES / NO

SECTION #2

TO BE COMPLETED BY WINSLOW TWP. DEPARTMENT OF MUNICIPAL UTILITIES

METER ID (EXPECTED) _____ **REMOTE LOCATION: R -** _____

METER ID (CAPTURED) _____

DATE READ COMPLETED: ____ / ____ / 20__ **BY** _____ **CURRENT READ** _____

DATE OF PREVIOUS READ: ____ / ____ / 20__ **PRIOR READ** _____ **Estimate/Actual**

*******PLEASE NOTE: *******

A \$25.00 READING FEE IS ALREADY INCLUDED.
ALL BALANCES ARE PRORATED THROUGH THE SETTLEMENT DATE PROVIDED ABOVE. PLEASE DO NOT ADD OR CHANGE ANY FIGURES. THESE ARE THE ONLY FEES THAT ARE DUE AT THE SETTLEMENT TABLE. (NO VERBAL FIGURES WILL BE GIVEN OVER THE PHONE)

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT WINSLOW TOWNSHIP UTILITY DEPARTMENT BETWEEN 8:30 - 4:30 P.M. @ 609-567-0700 EXT. 6003