

**MEETING CALLED TO ORDER:**

Mayor Lawrence then called the meeting to order at 7:00 pm.

**SALUTE TO FLAG:**

All present pledged their allegiance to the flag of the United States of America.

**OPENING PRAYER:**

The Municipal Clerk provided the opening prayer.

**ROLL CALL**

Charles Flamini, Committeeman, present  
Brandon Gilkas, Committeeman, present  
Charles Leps, Committeeman, present  
Evelyn M. Leverett, Committeewoman, present  
Carlos A. Vascos, Committeeman, present (*via telecommunications*)  
Raymond J. Watkins, Jr., Committeeman, present  
John A. Wilson, Committeeman, present  
Marie D. Lawrence, Mayor, present

**OTHER OFFICIALS PRESENT:**

Joseph Gallagher, Township Administrator; Steve Dringus, CMFO; Lisa Dority, Municipal Clerk; Justin Strausser, Acting Township Solicitor; Gary White, Township Engineer; Steven Donohue, Municipal Utilities Engineer; Chief Smith, WTPD; Lou Bowman, Superintendent of Municipal Utilities; Sam Martello, Director of Public Works; Marc Rigberg, WT Fire Chief; Barbara Holcomb, Former Winslow Township Committeewoman; Davida Jacobe-Hart, Division of Human Resources; Sharee Shiver, Tax Office Clerk and Linda Kent, Deputy Clerk/Recorder.

**“OPEN PUBLIC MEETINGS LAW” ANNOUNCEMENT:**

Mayor Lawrence stated this meeting is being conducted in full compliance of the “Open Public Meetings Law” and notices were sent to the Courier Post and The Hammonton Gazette and other news media. In addition, the

notice was provided on the Official Bulletin Board. This meeting is being electronically recorded

**EMERGENCY EXITS:**

Mayor Lawrence announced please be aware in the event of an emergency, all persons in the courtroom should exit the courtroom quickly and orderly, using the two main doors in the courtroom and then locate the nearest exit to safety. In addition, all cell phones shall be turned off or placed on vibrate during the Township meeting.

**MEETING SCHEDULE:**

Mayor Lawrence announced to please be aware Governing Body meetings for 2022 are held the second and fourth Tuesdays of the month with the exception of July, August, and December, which are held on the 3<sup>rd</sup> Tuesday of the month and November being the 4<sup>th</sup> Tuesday. All residents are encouraged to attend all meetings.

**NOMINATIONS TO FILL THE VACANCY OF OF WARD 3 COMMITTEEPERSON:**

1. Letter dated March 31, 2022 from Davida Jacobe-Hart, Municipal Chair, Winslow Township Democrat County Committee regarding nominations to fill the vacancy of Ward 3 Committeeperson due to the Mayoral appointment of former Ward 3 Committeewoman Marie D. Lawrence
  1. Jacquelyn Lee
  2. Eunice Fay Crooks
  3. Calvert Tolbert

**R-2022-120** Resolution Appointing Jacquelyn Lee to fill the vacancy for Ward 3 Committeeperson

**A Motion** was made by Committeewoman Leverett and seconded by Committeeman Flamini to approve Resolution R-2022-120.

A roll call vote indicated the following:

TOWNSHIP OF WINSLOW  
GENERAL MEETING OF THE MAYOR & TOWNSHIP COMMITTEE

APRIL 12, 2022

Charles Flamini, Committeeman, yes  
Brandon Glikas, Committeeman, yes  
Charles Leps, Committeeman, yes  
Evelyn M. Leverett, Committeewoman, yes  
Carlos A. Vascos, Committeeman, yes  
Raymond J. Watkins, Jr., Committeeman, yes  
John A. Wilson, Committeeman, yes  
Mayor Lawrence, Committeewoman, yes

The motion carried.

**OATH OF OFFICE CEREMONY:**

Committeewoman Lee Oath administered by the Municipal Clerk.

**RESOLUTION TO APPOINT THE DEPUTY MAYOR**

**R-2022-121** Resolution Appointing Committeeman Flamini Deputy  
Mayor of The Township of Winslow

**A Motion** was made by Committeeman Wilson and seconded by  
Committeewoman Leverett to approve Resolution R-2022-121.

A roll call vote indicated the following:

Charles Flamini, Committeeman, yes  
Brandon Glikas, Committeeman, abstain  
Jacquelyn Lee, Committeewoman, yes  
Charles Leps, Committeeman, yes  
Evelyn M. Leverett, Committeewoman, yes  
Carlos A. Vascos, Committeeman, yes  
Raymond J. Watkins, Jr., Committeeman, yes  
John A. Wilson, Committeeman, yes  
Mayor Lawrence, Committeewoman, yes

The motion carried.

**OATH OF OFFICE CEREMONY:**

Deputy Mayor Flamini Oath administered by the Municipal Clerk.

**ANNOUNCEMENTS:**

1. Committeeman Flamini announced Winslow Township proclaims mandatory restriction of the use of water for certain purposes. Even numbered addresses can water on even numbered days and odd numbered addresses can water on odd numbered days. Water usage is restricted to 5:00 am to 7:00 am and 7:00 pm to 9:00 pm. Outside water usage is prohibited on the 31st day of the month.
2. Committeeman Watkins announced that all General Offices will be closed on Friday, April 15, 2022 in observance of Good Friday. Curbside trash and recycling materials will be picked up on normally schedule days.
3. Committeewoman Leverett announced the Winslow Township Board of Health is hosting a Paper Shredder Event for Winslow Township residents only on Saturday, April 23, 2022 from 9:00 am – 1:00 pm at the Winslow Township Municipal Complex. Rain or Shine. No businesses please.
4. Committeeman Wilson announced the 2022 Spring Leaf Collection Schedule continues as follows:

Round 1

Ward 2 April 11<sup>th</sup> – April 15<sup>th</sup>

Ward 3 April 18<sup>th</sup>- April 22<sup>nd</sup>

Ward 4 April 25<sup>th</sup> – April 29<sup>th</sup>

Please have leaves on curbside loose at the beginning of your scheduled week. Leaves must be free from all other yard debris. Also, do not park any vehicles in front or too close to the leaves during your week, or they will not be picked up.

5. Committeewoman Leverett announced that all General Offices will be closed Monday, May 30, 2022 in observance of Memorial Day. Curbside trash and recycling materials normally picked upon Monday, May 30<sup>th</sup> will be picked up on Tuesday, May 31<sup>st</sup> and will continue to be one day late until Saturday, June 4<sup>th</sup>. Your cooperation is sincerely appreciated.
6. Committeeman Glikas announced the Memorial Day Service will be held on Monday, May 30<sup>th</sup> at 10:00 am at the War Memorial at the

TOWNSHIP OF WINSLOW  
GENERAL MEETING OF THE MAYOR & TOWNSHIP COMMITTEE

APRIL 12, 2022

Municipal Complex, all are welcome. Light refreshments will be served.

**MINUTES OF PREVIOUS MEETINGS:**

Minutes from the March 22, 2022 General Meeting of the Governing Body were distributed and subject to approval.

**A Motion** was made by Committeeman Wilson and seconded by Committeeman Glikas to approve the aforementioned Minutes. The motion carried.

**PROCLAMATIONS:**

None.

**PRESENTATIONS:**

None.

**CLAIMS APPROVAL:**

A List of Claims were submitted by Treasury for approval and individual vouchers are available for review.

**A Motion** was made by Committeewoman Leverett and seconded by Committeeman Flamini to approve the aforementioned Claims List. The motion carried.

**COMMUNICATIONS:**

None.

**INTRODUCTION OF ORDINANCES:**

None.

**SECOND READING OF ORDINANCES:**

**O-2022-009**      BOND ORDINANCE AUTHORIZING THE COMPLETION OF VARIOUS UTILITY CAPITAL IMPROVEMENTS AND THE ACQUISITION OF VARIOUS UTILITY CAPITAL EQUIPMENT IN AND FOR THE TOWNSHIP OF WINSLOW, COUNTY OF CAMDEN, NEW JERSEY;

APPROPRIATING THE SUM OF \$2,000,000 THEREFOR;  
AUTHORIZING THE ISSUANCE OF GENERAL  
OBLIGATION BONDS OR BOND ANTICIPATION  
NOTES OF THE TOWNSHIP OF WINSLOW, COUNTY OF  
CAMDEN, NEW JERSEY, IN THE AGGREGATE  
PRINCIPAL AMOUNT OF UP TO \$2,000,000; MAKING  
CERTAIN DETERMINATIONS AND COVENANTS; AND  
AUTHORIZING CERTAIN RELATED ACTIONS IN  
CONNECTION WITH THE FOREGOING

**PUBLIC HEARING:**

Mayor Lawrence opened the hearing to the public.

Hearing no comments, Mayor Lawrence closed the hearing to the public.

**ADOPTION:**

**A Motion** was made by Committeeman Flamini and seconded by Committeeman Wilson to adopt the aforementioned Ordinance O-2022-009.

A roll call vote indicated the following:

Charles Flamini, Committeeman, yes  
Brandon Glikas, Committeeman, yes  
Jacquelyn Lee, Committeewoman, yes  
Charles Leps, Committeeman, yes  
Evelyn M. Leverett, Committeewoman, yes  
Carlos A. Vascos, Committeeman, yes  
Raymond J. Watkins, Jr., Committeeman, yes  
John A. Wilson, Committeeman, yes  
Mayor Lawrence, Committeewoman, yes

The motion carried.

**O-2022-010**      ORDINANCE TO ESTABLISH A CAP BANK AND  
EXCEED THE MUNICIPAL BUDGET APPROPRIATION

LIMITS FOR THE 2022 MUNICIPAL BUDGET (N.J.S.A.  
40A:4-45.14)

**PUBLIC HEARING:**

Mayor Lawrence opened the hearing to the public.

Hearing no comments, Mayor Lawrence closed the hearing to the public.

**ADOPTION:**

**A Motion** was made by Committeeman Watkins and seconded by Committeeman Leps to adopt the aforementioned Ordinance O-2022-010.

A roll call vote indicated the following:

Charles Flamini, Committeeman, yes  
Brandon Glikas, Committeeman, yes  
Jacquelyn Lee, Committeewoman, yes  
Charles Leps, Committeeman, yes  
Evelyn M. Leverett, Committeewoman, yes  
Carlos A. Vascos, Committeeman, yes  
Raymond J. Watkins, Jr., Committeeman, yes  
John A. Wilson, Committeeman, yes  
Mayor Lawrence, Committeewoman, yes

The motion carried.

**RESOLUTIONS:**

**A Motion** was made by Committeeman Flamini and seconded by Committeeman Watkins to approve Resolutions R-2022-122 through R-2022-136 by block vote. The motion carried.

**R-2022-122** Resolution Providing Authorization For Leasing By Use Of Contracts Established Between The New Jersey Division Of Purchasing And Certain Providers Of Goods

TOWNSHIP OF WINSLOW  
GENERAL MEETING OF THE MAYOR & TOWNSHIP COMMITTEE

APRIL 12, 2022

*And Services (Vehicle for Police Department- 2022 Ford Explorer)*

- R-2022-123** Resolution of the Township of Winslow Supporting the 2022 UDrive, UText, UPay Distracted Driving Crackdown April 1 - 30, 2022
- R-2022-124** Resolution Declaring The Redevelopment Study Area Identified As Block 601, Lots 1.03, 2, 3 And 4 Are Areas In Need Of Non-Condemnation Redevelopment Pursuant to the Local Redevelopment And Housing Law (N.J.S.A. 40a:12a-1 *Et Seq*)
- R-2022-125** A Resolution Providing for the Refund of Monies for a Landlord Identity Registration on Block 10801, Lot 74
- R-2022-126** Resolution Authorizing Cancellation of Tax Levy – Erica Carter
- R-2022-127** Resolution Authorizing Cancellation of Tax Levy – Donna Lee Varns
- R-2022-128** Resolution Authorizing Cancellation of Tax Levy – Joseph Kee
- R-2022-129** Resolution Providing for a Refund of Money to Strawberry Village Residents Water Rate Reduction 2<sup>nd</sup> Quarter Billing
- R-2022-130** Resolution Providing for a Refund of Money to Norways Residents Water and Sewer Rate Reduction 2<sup>nd</sup> Quarter Billing
- R-2022-131** Resolution Providing for a Place-To-Place Transfer of Plenary Retail Consumption License #0436-33-015-012 in the Township of Winslow, County of Camden, State of New Jersey – A Brighter Vision Group, LLC t/a Sea Bar II Grill & Spirits



- R-2022-132** A Resolution Providing for the Refund of Monies for Construction Permit on Block 11001, Lot 67
- R-2022-133** Resolution Appointing Christopher Steed to the Winslow Township Economic Development Commission
- R-2022-134** Resolution Appointing Eartha L. Steed to the Winslow Township Municipal Drug and Alcohol Alliance
- R-2022-135** Resolution Appointing Trisha Baylock as a Full-Time Keyboarding Clerk 1 Municipal Clerks Office
- R-2022-136** Resolution Authorizing Service Agreement for the Year 2022 With the Senior Citizens United Community Services

**UNFINISHED BUSINESS:**

None.

**REPORTS OF DIRECTORS AND LIAISONS:**

Community Services: (Director Vascos):

Committeeman Vascos reported for the month of March the Construction Department issued 173 permits and 197 certificates. Total fees collected were \$106,791.00.

Public Works: (Director Wilson):

Committeeman Wilson reported Public Works has sealed cracks in Braddock Preserve, Talleho & Drexel Court. They have trimmed limbs hanging over roadways and performed roadside clean up on various streets. Public Works has replaced sidewalks on Susan Lane. They have trimmed trees in retention basins and completed pothole repair. Street signage repair and installation continues as needed.

Parks, Recreation and Community Events: (Director Watkins/Deputy Director Wilson)

## GENERAL MEETING OF THE MAYOR &amp; TOWNSHIP COMMITTEE

Committeeman Watkins reported that Public Works replaced the American Flags at Heggan Park. They also prepared Calabrese Park for the Township's Annual Easter Egg Hunt. They lined the soccer fields at Volpa Park. Public Works has also performed trash clean up on Cross Keys Road behind Donio Park. Litter/trash removal and tree trimming continues at all parks.

Committeeman Watkins announced two community food drives. The first one on Friday, April 15<sup>th</sup> at the Sea Bar & Grill in Williamstown, from 12pm to 3pm. The second one, on Saturday, April 16<sup>th</sup> at the Bud Double Senior Center, from 10am – 12pm.

He reminded everyone about the upcoming first annual Juneteenth celebration to be held Sunday, June 19<sup>th</sup> at New Brooklyn Park. Applications are now being accepted.

Committeeman Watkins shared there is an Allstar Soccer program, for children with special needs, which will be starting up at Peter Volpe Pack from 11am – 12pm each Saturday in April. The Allstar Program is also offering yoga classes at the Municipal Building from 6:30pm to 7:30pm each Wednesday starting April 6<sup>th</sup>.

Department of Municipal Utilities: **(Director Flamini)**

Committeeman Flamini reported that the Utilities Department completed 350 markouts and 134 work orders for the month of March. He noted that the Utilities Department has several projects that are under construction at Well #2 and Elmtowne.

Administration: **(Director Lawrence)**

Mayor Lawrence deferred to Mr. Gallagher.

Mr. Gallagher reported that the 2022 budget will be ready for adoption at the April 26<sup>th</sup> meeting. The redevelopment projects throughout the Township are moving along well. The electric vehicles chargers have all been installed and are now ready for use.

Tax Assessing: **(Director Leverett)**

Committeewoman Leverett advised that the Assessor's Office is in the process of reviewing, inspecting and preparing to defend the assessments of appeals filed by property owners who have filed appeals with Camden County Board of Taxation. Additionally, the Assessor's Office, over the next several months, will be inspecting properties in preparation of the annual Added Assessment. Committeewoman Leverett reminded property owners that the Township offers a 5 Year Tax Abatement-Exemption for Residential Improvements.

Senior Citizens: **(Director Leverett)**

Committeewoman Leverett announced that the Senior Citizens Association has reached 329 members and enrollment is now closed.

Public Safety: **(Director Mayor Lawrence)**

*Winslow Township Fire Department Monthly Report*

Chief Rigberg shared that the district had to shutter the Cedarbrook Firehouse due to lack of volunteers. He explained that it's hard to get volunteers since the training requirements for volunteers is now the same as a paid fire fighter. They are hoping the closing of the fire house will be temporary and they can reopen in 6 months to a year. They will be hosting a meeting at the Cedarbrook Firehouse to address resident concerns.

*Code Enforcement/Animal Control*

Mayor Lawrence reported that Code Enforcement issued approximately 108 notices of violation. Mayor Lawrence reminded property owners that any grass, weeds or any vegetation should exceed a height of six inches. Animal Control responded to 64 resident's requests during the month of March. She reported that Animal Control also transported 7 cats/kittens to Homeward Bound Animal Shelter.

*Police Department Monthly Report*

Mayor Lawrence announced the Junior Police Academy will run July 18, 2022 to July 22, 2022. There is no cost to attend and the deadline for applications is Friday, April 15, 2022 at 4:00 p.m. She also reported that the Police Department received a grant in the amount of \$10,500 for the

Annual Click It or Ticket Campaign which will run from May 23<sup>rd</sup> to June 26<sup>th</sup>.

Revenue and Finance: **(Director Mayor Lawrence)**

Committeeman Watkins reported the distribution of Property Tax Reimbursement booklets by the State of New Jersey has been completed. The State has given applicants until October 31, 2022, to file the forms. He announced the Homestead Benefit credit for 2018 has been credited to properties that applied and appears on the May 2022 quarter. Notification bills were mailed out April 3.

Committeeman Watkins advised residents that there is an assistance program offered by the State of New Jersey for those who have fallen behind with their utility payments during the period from May 9, 2020, through March 15, 2022. This program is income based. Please contact the State directly at 800-510-3102. Additionally, Winslow Township is currently offering an installment plan for those who have fallen behind with their utility payments during that same period. You can have a plan for one or two years. You would pay monthly and would be required to also keep current on future charges. Please contact us with further details. This program will only be available until April 29, 2022.

Committeeman Watkins reported that the public hearing and adoption of the 2022 Municipal and Utility Budget will take place on April 26, 2022. The introduced budget document is available for inspection on the Township website.

Library Functions: **(Director Glikas)**

Committeeman Glikas reported that the Camden County Library is holding the following events. On April 13<sup>th</sup> at 6:30pm the library will be hosting a virtual class on Credit Reports. Learn how to request one, how to read them and what to do to help improve your credit and on April 20<sup>th</sup> at 6:30pm the library will host a virtual event on “Dealing with Debt” and how to regain your footing financially. He shared that the library now has “Axis360” – a new collection of ebooks for card holders. Download the Axis360 app or visit the website to access the services.

Liaison to Division of Health: **(Comm. Lawrence)**

Committeewoman Lee announced that the American Red Cross will be hosting a Blood Drive on Friday April 22<sup>nd</sup> from 2:00 pm – 7:00 pm in the Winslow Township Municipal Courtroom. Also, “Tab Shredding” will be hosting a shredding event (rain or shine) Saturday, April 23<sup>rd</sup> 9:00 am- 1:00 pm in the municipal complex parking lot. Shredding will take place off-site at the company’s property.

Liaison to Municipal Drug Alliance: (Comm. Leps)

No report.

Engineers Report:

1. Engineer’s Report – Churchill Engineers dated April 2022.

Mr. White went over his report.

Brightmoor at Winslow, a 312 unit apartment complex, just started site clearing and will be a phased project.

Legacy Acres, 90 single family age-restricted homes on Route 73. Ryan Homes has begun construction on the third and final phase and is moving along rapidly.

The Township awarded approximately \$300,000 for the Oak Forest resurfacing project from the NJDOT Municipal Aid Grant for 2022. They will start design and layout and the paving should begin in the late fall.

2. Engineer’s Report – Remington & Vernick dated April 2022.

Mr. Donahue went over his report.

Construction is beginning on the new filter plant building and accessory building at the Well #2 site.

Elmtowne Hydropneumatic Tank Replacement project is nearing completion. A few of the needed project materials have been delayed.

Pinelands Allocation Review – they met with Pinelands and NJDEP, they are considering drilling a deeper well which will allow the Township to pump more water.

They are preparing updated submissions as required by the Water Quality Accountability Act Amendments for submission in April.

**NEW BUSINESS:**

1. Public Buildings and Grounds Application – Lodge of Judah #7 on 2<sup>nd</sup> and 4<sup>th</sup> Saturday from 2:00 pm – 12:00 noon at the Star Building
2. Public Buildings and Grounds Application – The DOT Organization on November 5, 2022 from 9:00 am – 1:00 pm at the Senior Citizens Center
3. Public Buildings and Grounds Application – White Cedars Homeowners Association, Inc on Wednesday, May 18, 2022 from 7:00 pm – 9:00 pm at the Senior Citizens Center
4. Public Buildings and Grounds Application – Narcotics Anonymous Group (Welcome Home Group) each Monday in April through December 2022 from 8:00 pm – 9:30 pm at the Star Building
5. Public Buildings and Grounds Application – Community Care Food & Clothing Pantry on Saturday, April 16, 2022 from 9:00 am – 2:00 pm at the Star Building
6. Mayor Lawrence announced that there will be a community meeting April 19<sup>th</sup> at CCU Baptist Church at 6:30pm to address concerns regarding the Brightmoor at Winslow development.

**A Motion** was made by Committeeman Flamini and seconded by Committeeman Watkins to approve the aforementioned public buildings and grounds applications Nos. 1-5. The motion carried.

**BUSINESS LICENSE APPLICATIONS:**

TOWNSHIP OF WINSLOW  
GENERAL MEETING OF THE MAYOR & TOWNSHIP COMMITTEE

APRIL 12, 2022

Mayor Lawrence announced that there will be a community meeting April 19<sup>th</sup> at CCU Baptist Church at 6:30 to address concerns regarding the Brightmoor at Winslow development.

1. Elmbroidery  
559 Spring Road  
Elm, NJ 08037
2. 73 Pub and Grill  
303 S. Route 73  
Braddock, NJ 08037
3. A To Z Auto Sales  
710 South White Horse Pike, Suite #4  
Hammonton, NJ 08037
4. Dessert Soiree and Chubby Chicks Cafe  
412 Sicklerville Road, Suite 108  
Sicklerville, NJ 08081
5. YBC Beauty Inc.  
510 Williamstown Road #12  
Sicklerville, NJ 08081

**A Motion** was made by Committeeman Watkins and seconded by Committeeman Flamini to approve the aforementioned business license application Nos. 1-5. The motion carried.

**CLOTHING/DONATION BIN APPLICATIONS:**

None.

**PAWNBROKER AND DEALERS IN SECONDHAND GOODS:**

None.

**TAXICAB OWNER/DRIVER'S LICENSE:**

None.

**TAXICAB DRIVERS:**

None.

**LIMOUSINE LICENSE:**

None.

**MAYORAL APPOINTMENT(S)**

None.

**PUBLIC PARTICIPATION:**

**A Motion** was made by Committeewoman Leverett and seconded by Committeeman Leps to open public participation. The motion carried.

ALL CITIZENS WILL BE ALLOWED **FIVE** MINUTES TO BE HEARD.

Tracy Stroman, sent a letter to the Mayor on behalf of her husband Tyrone Stroman regarding their taxes.

Mayor Lawrence directed Mrs. Stroman to speak with the Administrator regarding the letter, and he will assist her.

**HEARING NO FURTHER COMMENTS FROM THE PUBLIC – A MOTION TO CLOSE PUBLIC PARTICIPATION:**

**A Motion** was made by Committeewoman Leverett and seconded by Committeeman Watkins to close public participation. The motion carried.

**COMMENTS BY OFFICIALS:**

Committeeman Flamini thanked the Governing Body for appointing him Deputy Mayor.

**CLOSING PRAYER:**

The Municipal Clerk provided the closing prayer.

**ADJOURNMENT:**

**A Motion** was made by Committeeman Watkins and seconded by Committeeman Flamini to adjourn the meeting at 7:46 pm. The motion carried.



TOWNSHIP OF WINSLOW

APRIL 12, 2022

GENERAL MEETING OF THE MAYOR & TOWNSHIP COMMITTEE

**PREPARED BY:**

Lisa L. Dority, RMC  
Municipal Clerk  
Township of Winslow

LLD/llk  
Total Meeting Time 46 Minutes