



TREE REMOVAL PERMIT INSTRUCTIONS

Homeowner/Agent must complete Sections 1, 2 and 3, and sign at the end of application.

1. Total number of trees proposed for removal: _____

Homeowner/Agent Name: _____ Date: _____

Site Address: _____ Reason for Activity: _____

Site Owner: _____

Site Owner's Daytime Phone #: _____ E-mail: _____ Block: _____ Lot: _____

Tree to be removed by: Property Owner _____ or NJTC _____ NJTC Registration # _____

NJTC Business: _____ NJTC Address: _____

LTE#: _____ or LTCO#: _____ Name: _____

Telephone/Cell: _____ E-mail: _____

Any construction currently or planned on site/Open permit(s)? _____ # of trees on Lot _____

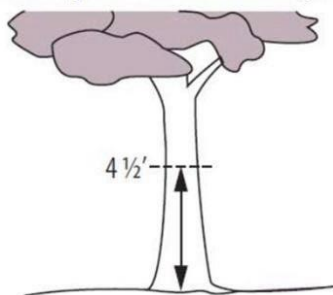
Are you before the Planning Board/Zoning/Engineering for review of future construction?

Previous Tree Permit # _____, Date: _____, and # of Trees Approved for Removal: _____

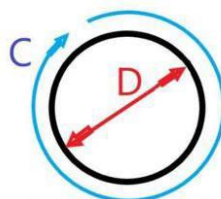
2. Draw a sketch or attach a site plan/survey of trees proposed to be removed

In your sketch, include the road your house is on, your house, and driveway in relation to the tree(s). **Trees are 6" or larger in diameter at breast height (DBH), measured at 4.5' above ground – when the trunk splits below DBH, it is 2 trees. See below. All trees proposed for removal MUST be marked with TAPE ONLY around trunk.**

Measuring Tree Size for Existing Trees



Finding the Diameter



$$D = \frac{C}{\pi} (3.14)$$

Take the circumference of the circle, divide it by π to get the diameter

Image of how to calculate diameter with circumference measurement.



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3. Tree removal information- application must be submitted at least 14 business days prior to proposed removal

- A copy of the applicant’s property survey, site plan or hand drawn map with the trees to be removed clearly located is required for this application to be considered.
- The submittal of a tree mitigation replacement plan may be required and is indicated below.
- Approved permits are valid for 90 Days

List trees to be removed and replaced (please list additional trees on separate sheet if necessary):

Type/DBH	Reason for removal	Replacing with
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

APPLICANT SIGNATURE

By signing the application below, you are acknowledging the requirements for tree replacements AND the penalties for violations of the tree removal permit requirements:

Violations and penalties; costs charged against lands; enforcement. Violations and penalties. Any person violating any of the provisions of this article shall be subject to a fine of not less than \$500 nor more than \$5,000 per tree and/or imprisonment in the county jail for a period not to exceed 90 days and/or 90 days of community service. Each tree damaged, removed or destroyed in violation of this article shall be considered a separate offense, and a separate fine shall be levied for each tree. In addition, the court shall require the guilty party to replace trees that have been removed or damaged in violation of this article, in accordance with the tree replacement schedule in Section 270 of this chapter.

The applicant, by applying for this permit, is authorizing Winslow Township personnel to access the property for tree inspections.

Signature of Applicant: _____ Date: _____



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Township will complete Section 4

4. FEES

6-10 trees	\$10.00 per tree
11-20 trees	\$15.00 per tree
21-35 trees	\$20.00 per tree
35 or more trees	\$50.00 per tree

Tree Size requirement 6", Dead/dying/diseased trees exempt.

Total number of trees proposed for removal: _____

Total Permit Fee \$: _____ Check #: _____

Receipt #: _____ Date: _____

5. Tree Removal Permit APPROVAL

APPROVED # of Trees Approved for Removal: _____

NOT APPROVED

of Trees Not Approved: _____

More than 10% Trees planned for removal

Tree Planting Replacement on applying property _____ (# of trees)

Tree planting replacement on Twp approved property _____ (# of trees) indicate B/L _____

Tree Planting Replacement fee _____ in accordance with (this section (d))

Notes: _____

Inspection required: Yes No

Zoning Officer Signature: _____ Date: _____